

MINUTES OF THE YATE AGEING BETTER, HEALTH AND WELLBEING SUB-COMMITTEE, MEETING HELD ON TUESDAY 20th FEBRUARY 2024 FROM 2PM-3PM, AT POOLE COURT, YATE.

Attendees: Yate Town Councillors: John Emms, Sandra Emms, Karl Tomasin and Wendy Tomasin (Chair).

Yate Town Council Officers: Community Projects Manager, Community Projects Officer, Venues Operation Officer, Assistant Venues Operation Officer and Community Projects Assistant.

1. Apologies for Absence

Apologies for absence were received and **NOTED** from Councillor Cheryl Kirby. Councillors Tony Davis, Margaret Marshall and Chris Willmore were absent.

2. Declarations of interest under the Localism Act 2011

No declarations of interest under the Localism Act 2011 were received.

3. Income & Expenditure Report

The Yate Ageing Better Health and Wellbeing (YABHW) budget as of 14.02.24 was **NOTED**. (Appendix 1)

4. Review of Existing YABHW Services and 2023/2024 Priorities

a. Armadillo Senior Sessions

It was **NOTED**:

- Thursday Senior sessions continue with great success each week. Recently new attendees have provided feedback that they became aware of the Senior sessions whilst being in the building for other activities;
- Thursday is the Armadillo's busiest day for activities, hire and youth sessions. Concerns were raised by Members regarding the Armadillo continuing to be used as a SGC Polling Station even though low numbers turned out to vote at the most recent elections. It was **RECOMMENDED** that YTC encourage SGC to use alternative venues, such as Station Road Halls.

b. Pop Inn Café "Pay What You Can" Lunches (PWYC)

It was **NOTED**:

- Positive feedback was received from customers of the Christmas event, including people who had attended alone who formed new friendships at the event;
- An average of 35 people attend each PWYC event;
- The sessions break even financially on food costs. There is an additional cost to YTC for staffing/venue resource investment (met within contracted and operational hours);
- Outcome of X3 MAF funding applications is awaited to support ongoing resource costs of this activity in 2024/25 (from SGC Councilors Mike Drew, Luise Harris and Chris Willmore).

c. Memory Café at the Pop Inn Café (dementia)

It was **NOTED**:

- Thanks be extended to the Venues Operations Assistant for their commitment to making the sessions so successful;
- Thanks be extended to Cllr Sandra Emms for volunteering her time to the sessions, and for SGC Member Awarded Funding (MAF) to increase delivery from 1 to 2 sessions per calendar month from January 2024. Cllr Sandra Emms is enjoying attending and supporting the session and extended thanks to Officers working hard to plan and deliver such great sessions fortnightly;
- In January 2024, there were approximately 56 attendees to the first session, and approximately 19 attendees to the second session (most attendees bring 1 carer to each session). It is expected the second session attendance will grow as more people become aware of the provision increase;
- Volunteer and activity provider marketing is ongoing;
- A MAF funding application has been sent to SGC Councilors Mike Drew and Chris Willmore, to support ongoing resource costs of both cafe sessions in 2024/25;
- The Memory Café will turn '1 year's old' in April 2024. The Sub-Committee would like to promote its success via a celebration networking event at a YTC venue;
- More Memory Café sessions or different events for people with dementia and their carers may be required in the future. It is unknown how many people in Yate are living with Alzheimer's/dementia; NHS England is unable to provide this data. Memory Café requires no formal diagnosis of dementia, to ensure anyone with characteristics of dementia and their carers can attend. (The current average wait for a dementia assessment with NHS is 2years).

5. Yate Ageing Better Health and Wellbeing 2024 Action Plan & Priorities

A discussion took place and it was **RESOLVED** that the priorities of the YABHW Sub-Committee for 2024/2025 be actioned as follows:

a. Yate Ageing Better Health and Wellbeing Festival 2024

It was **RESOLVED**:

1. To progress the 2024 festival action proposal (Appendix 2);
2. Cllr Wendy Tomasin (Chair) was nominated to support officers to progress any matters relating to the Yate Ageing Better Health and Wellbeing Festival, to ensure the festival action plan and timeline is achieved;
3. Councillors will support marketing and promotions for the festival event by passing information on to the associated organisations:
 - i. Cllr John Emms – National Pensioners Convention & Local Gloucester, Avon and Somerset Branch;
 - ii. Cllr Wendy Tomasin – Housing 21: Cambrian Green Court (Extra Care Housing).

- b. **Pop Inn Café “Pay What You Can Lunches”** It was **RESOLVED** that subject to the outcomes of external MAF funding applications, £500 of the YABHW budget is earmarked to fund at least x4 PWYC events throughout 2024/25 financial year, once the current MAF funding is spent in full.
- c. **Memory Café at the Pop Inn Café (dementia)** It was **RESOLVED**:
 1. Subject to the outcomes of external MAF funding applications, £1,200 of the YABHW budget is earmarked to fund 2 Memory Café sessions per calendar month, throughout 2024/25 financial year, once the current MAF funding is spent in full;
 2. £150 of the YABHW budget is allocated to a 1-year anniversary celebration event with delegated powers granted to officers to progress any aspect of the festival plan.
- d. **Relaxed Museum at Yate Heritage Centre** It was **RESOLVED** that £500 of the YABHW budget is earmarked to fund at least 1 x Relaxed Museum session per calendar month, during 2024/25 financial year, once the current MAF funding is spent in full.
- e. **Relaxed Cinema at Armadillo Youth Café** It was **RESOLVED** that £1,000 of the YABHW budget is earmarked to fund up to 10 Relaxed Cinema sessions, during 2024/25 financial year, once the current MAF funding is spent in full.

6. External Requests and Partnership Opportunities

It was **NOTED**:

- a. **Education Request:** Officers contacted a Trainee Clinical Psychologist at University of Exeter to offer YTC feedback on their Thesis project. A response was not received; no further action will be taken and this will be removed from the agenda moving forward.
- b. **Deaf / BSL Community Activities** Following a meeting with Councillor Chris Willmore in December 2023, Officers have contacted the Centre for Deaf and Hard of Hearing People twice, to offer YTC facilities for the group activities and a response is awaited.
- c. **Southern Brooks Community Partnerships and South Gloucestershire Council Community Health Hubs Pilot Project:** The meeting between reps from Southern Brooks Community Partnerships, South Gloucestershire Council and YABHW Members took place 7th February 2024 at Poole Court (Appendix 3). No further action is required at this time.

7. Councillor YABHW Actions and Projects

A discussion took place about ongoing Councillor led actions and it was **RESOLVED** that the following items are either no longer required or are in progress and will be removed from the agenda moving forward.

- a. Councillors Sandra Emms and Karl Tomasin: Time for Dementia Program;
- b. Councillors Sandra Emms and Chris Willmore: Yate Shopping Centre Manager Dementia Friendly Shopping commitments including list of shops that are dementia friendly;
- c. Councillors Sandra Emms and Chris Willmore: To review the Churches Together in Greater Bristol ‘Becoming a Dementia Friendly Church Resource Pack’ and bring forward ideas/best practice examples for YTC to consider implementing.

8. Consideration of Impact on Decisions Taken on Climate and Waste

- a.** The Yate Ageing Better 2024 Festival will follow a sustainable events checklist to minimise the event's impact on the environment;
- b.** Officers continue to utilise surplus food donations locally for the Memory Café birthday celebration, and plan environmentally friendly/sustainable materials for Memory Cafe activities.

9. Date of Next Meeting

A poll for a meeting time will be circulated ahead of the YABHW festival (17th July 2024), to confirm the festival arrangements to date.

BUDGETED INCOME**BUDGETED EXPENDITURE**

BUDGETED INCOME			BUDGETED EXPENDITURE				
Date	Description	Anticipated Income	Date	Description	Anticipated expenditure	Paid	remaining balance
01.04.2023	Budget ER 324	14551.43		PIC PWYC lunches (MAF funded)	720.00	417.49	302.51
06.10.2023	Yate United Charities towards Warm welcome	711.50		YAB Festival 2023	844.08	844.08	0.00
13.10.2023	Sandra Emms MAF	2000.00		Memory Café	1,700.00	214.90	1485.10
26.10.2023	Ben Nutland MAF (Warm Welcome)	400.00		YMCA Ramps	1,735.00	1735.00	0.00
21.11.2023	SGC Welcome Spaces	3000.00		Warm Welcome	5,611.50	2489.70	3121.80
20.12.2023	Dodington Warm Welcome	1200.00		PIC gazebos 5.7.d E&C 18.7.23	500.00	0.00	500.00
			13.10.23	International day Celebration cake	49.47	49.47	0.00
				YAB Festival 2024 (TBC)	2,000.00	0.00	2000.00
						0.00	0.00
	total income	£21,862.93		total expenditure	£9,960.05	£3,361.06	£6,598.99

-£10,702.88

Minus is under budge

Positive is over budge



Yate Ageing Better Festival 2024 Proposal

Date / time proposed: Wednesday 17th July 2024, 11am – 2pm

1. Summary of key learning from 2023 Festival event

a. Location Yate Shopping Centre

- I. Security to provide YTC with keys to bollard at leisure centre entrance at future events in this area, to prevent delay escorting stall holders on site/ congestion in car park;

b. Day/ time of day/ time of year

- I. Wednesday – no conflicting CP services/ priorities e.g. Senior Cinema, Pay What You Can lunch, Memory Café or Relaxed sessions;
- II. Mid day to avoid school drop off /pick up times - in support of stall holder and visitor attendance;
- III. Summer event, most likely to have good weather.
- IV. Consider hiring/sourcing from YTC stock more gazebos for shaded seating (PIC is pending SGC AWG funding application for shaded seating).

c. Layout

- I. “Market style” in courtyard space outside Pop Inn Café, to capture shopping centre visitors of all ages;
- II. Supported access - clear sight lines to stalls and activities, and direct physical access to each stall holder
- III. Please to blue badge parking and bus stops;
- IV. Central stage area with close proximity to the Pop Inn Café, removing need for additional energy generators;
- V. Urbie mobile centre - as central point for YTC enquiries/ safeguarding/ quiet space/ faith space/ breastfeeding/ first aid etc;
- VI. Close proximately to Pop Inn Café to provide nearby facilities for welfare (toilets), refreshments and seating.

d. Event activities

- I. Variety of stall holders providing information and advice (no sales of good to take place, to ensure Street Trading Licencing is not required)
- II. Refreshments supplied by the Pop Inn Café e.g. popular afternoon tea boxes;
- III. Central stage for entertainment and participation activities including physical activities and music;
- IV. Continue to grow stallholder participation in future years, varied activities and services to keep vibrancy of event, and to support a move away from health/ care narrative that is generally applied to events for the target audience;
- V. 2024 include addition of YTC volunteering stall.

2. Aim of event 2024/ Mission Statement

To provide an inspiring and vibrant event for the residents of Yate and the locality, to challenge the stigmatisms of “ageing” and “older people”, and represent the diverse variety of health and wellbeing opportunities available to communities at all stages of life, by promoting community groups, social clubs, facilities, services and activities, who provide enriching experiences that improve community life in Yate and the locality.

3. Forward plan 2024 event

a. Date and time 2024:

- I. Wednesday 17th July 2024, 11am until 2pm;
- II. A mid-July/summer event is likely to provide good weather conditions, reducing need for wet weather plan. An indoor event would reduce the space available for visitors and participators, and would compromise the intended “festival” experience;
- III. Wednesdays do not conflict with other key community projects services, for which the officer festival team are required to facilitate;
- IV. Mid-day event is prime time for visitor footfall at Yate Shopping Centre;
- V. Yate Shopping Centre is available on the proposed date/time;
- VI. An event in July, provides opportunities to market the event at:
 - Yate Easter Egg Hunt/ Launch of Kingsgate Park Play Area event on 1st April;
 - Yate Heritage Centre’s St George’s Day in April;
 - Yate Rocks! Event in June;
 - TBC Whirlpool First Aid bunker and D-Day Beacon Lighting event in early June.

b. Event location

Yate Shopping Centre, south courtyard, from outside the Pop Inn Café spanning the space towards the Leisure Centre, the Bolero Lounge and the south carpark (same as 2023).

Yate Leisure Centre main hall to be booked as a wet weather back up facility.

c. Style/ layout

- I. To mirror 2023 format and layout “Market style”;
- II. Central stage location, similar location to 2023, almost adjacent to the Pop Inn, in order to provide central visual point, level access and electricity supply.

d. Entertainment 2024 - invites to be extended / requests for activity providers:

- I. invite local groups from previous events;
- II. encourage entertainment provided by intergenerational musicians and vocalists;
- III. invite Yate Leisure Centre for public classes and demonstrations;
- IV. Music Train – provide intergenerational singing and dancing activities;
- V. U3A demonstrations;
- VI. Local choirs.

e. Refreshments

- I. Event catering provided by Pop Inn Café (PIC) to:
 - provide fundraising opportunity for venue;
 - market the good work of the PIC
 - reach new customers.
- II. Following menu offering at 2023 event e.g. afternoon tea boxes;
- III. Outdoor and indoor counters to increase capacity for service.

f. Stall holders

- I. YTC stalls:
 - Yate Town Council event hub (Urbie)
 - YTC volunteering stall
 - Yate Heritage Centre
- II. Invites to key local partners for example:
 - SGC One You, Walking for health, Ageing Better Partnership Board and working group
 - U3A
 - Green Community Transport
 - "Friends of" groups e.g Yate Heritage Centre and local Open Spaces (Kingsgate Park, Brinsham, Yate Common)
 - Active Yate
 - Yate and Sodbury Clean up
 - Climate Action Yate And Chipping Sodbury
 - Yate Community Bike Hub
 - Yate Men's Shed
 - Yate Outdoor Sports Complex (YOSC Ltd)
 - Avon Fire and Rescue
 - Avon & Somerset Police
 - Other YTC grant funded groups
 - Diversity Trust LGBTQ+
 - WESPORT
 - Southern Brooks
 - Local churches
 - Yate Library;
 - One Stop Shop
 - Citizens Advice Bureau
 - Age UK
 - Alzheimer's Society
 - hobbies and interest groups;
 - Service providers for target audience
 - NHS services e.g. digital sign up services;

g. Environmental considerations

Consult YTC sustainable events checklist as actions are planned.

h. Health and safety considerations/ requirements

- I. Staffing must include first aider and safeguarding lead;
- II. Internal resources:
 - First aid kits (on Urbie/ Pop Inn Cafe);
 - Defib nearby (Armadillo)
 - Mobile phones for emergency calls/ communication devices i.e. Radios
 - Fire extinguishers (in Pop Inn/ designated fire extinguisher and blanket for events);
 - Safety covers for electrical cables;
 - Site access plans
 - Vehicle escort provision (beginning and end)
- III. External resources:
 - Ambulance / first aid service to be hired.
- IV. Internal processes to be undertaken:
 - Risk assessments of event space and activities;

- Insurance cover – to be checked with the provider, subject to outcome of this proposal;
- Notify local Police of event.
- Checking weather forecasts at 14days, x7 days and x48hrs before event, to check for inclement weather;
- Evacuation/ emergency plan in line with shopping centre processes.

4. Resourcing

- Staff:** Town Clerk, CPM, CPO, CSA (CP), VOO, AVOO, CHO, PIC volunteers, Memory Café volunteers, YHC Volunteers, Estates Team set up/ clear down, SST to resource volunteering stall;
- Location plans:** provided to Estates team x1 week advance of event, to allow estates to efficiently plan event set up /clear down.
- Tables, chairs, gazebos:**
 - As many as possible booked from YTC venues;
 - Armadillo / YHC folding chairs
 - Yate Leisure centre be asked to support with tables and table budget to be set;
 - All stallholders to bring own gazebos – no YTC gazebos to be allocated to stall holders.
 - Stall holders to include on application need for tables and chairs, max x1 table x2 chairs per stall supplied by YTC, limited availability, first come first served. Ask stall holders to bring own tables/chairs if possible, to maximise YTC resources for those that do not have these resources.
- Equipment storage:** as much equipment as possible stored at Pop Inn Café from 1pm on 16.7.24
- Give away items;**
 - for visitors U18years only
 - reusable bags: very popular with visitors in 21/22/23, effective at distributing stall holder marketing, and YTC/ YABHW initiative marketing.
 - Consider YABHW branded reusable water bottles, fans, sun shades.
- Equipment:**
 - Staging – ask Yate Leisure Centre;
 - YTC Urbie;
 - Block booking of YTC venues for storage (PIC);
 - Consider hire of PA system, with Bluetooth for background music;
 - Signage – first aid, lost child, photography notice (GDPR) toilets and water refill
- Catering equipment (TBC).**

5. Collaboration

- Yate Shopping Centre Management - meet early in planning phase, encourage involvement with:
 - potential sponsorship/ stage/ offers and incentive from retailers and food outlets/ entertainment.
 - Banners – display on site;
 - marketing e.g. social media, leaflets, press releases, retailers;
 - Licensing – if required for activities e.g background music
- Active Yate (Leisure centre):
 - equipment resources e.g. staging, tables, chairs
 - event activities for the main stage e.g. fitness classes
 - ask group users of Active Yate to promote themselves at event

- c. Other local funding/sponsorship partners (see easter egg hunt resource request list).

6. Marketing/ communications

- a. Utilise YTC resources:
 - Canva account
 - Social media accounts (Facebook, Instagram, Twitter, LinkedIn)
 - Pre-existing banners
 - YTC Noticeboards (all locations)
 - Press release contacts
- b. 3rd party via partnerships e.g.
 - World Health Organisation
 - SGC Ageing Better Board partnerships
 - Age Uk
 - YTC grant funded organisations/ groups
- c. Utilise external marketing resources including:
 - The Focus
 - My Yate
 - The Gazette
 - The Bristol Post
 - The Cable
 - The Boundary (paid advert)
 - BBC Radio Bristol
 - BBC Points West
 - ITV.

7. Finance, fundraising and budget

- a. Businesses / sponsorship opportunities (to be investigated) e.g
 - SGC grants and MAF;
 - Renishaw Community Grants;
 - Local businesses e.g. mobility
 - Local Trusts and Charities e.g. Rotary Club Chipping Sodbury, Age UK
 - Donations of products or services to event.
- b. YTC event budget - £2000 total YTC budget, spend to prioritise key resources, including:

Description	Anticipated expenditure
goodie bags	400.00
Marketing materials	0.00
Marketing/Advertising - boundary	300.00
Catering equipment	200.00
Ambulance / first aid service	300.00
staff welfare	30.00
PA system/ device for background music hire	200.00
Hire of staging and tables	400.00
additional staffing	170.00
Total	2,000.00

NOTES OF THE MEETING OF YATE AGEING BETTER HEALTH AND WELLBEING REPS, SOUTHERN BROOKS COMMUNITY PARTNERSHIPS AND SOUTH GLOUCESTERSHIRE COUNCIL REPS TO DISCUSS YATE COMMUNITY HEALTH HUB PILOT PROGRAMME 2024-2025, HELD ON 7th FEBRUARY 2024 FROM 1PM UNTIL 2PM, AT POOLE COURT.

Attendees: Yate Town Councillors – John Emms, Sandra Emms, Karl Tomasin and Chris Willmore. Yate Town Council Officers: Leah Collier (Community Projects Manager), Carene Whiting-Hays (Venue Operations Officer) and Lori Ramsay (Community Projects Officer). Rebecca Ahearn, representative from South Gloucestershire Council (SGC). Sarah Erskine, representative from Southern Brooks Community Partnerships (SBCPs).

1. Welcome, Introductions and Apologies

Introductions took place.

Apologies were received from Councillors Cheryl Kirby and Wendy Tomasin (Chair of Yate Ageing Better, Health and Wellbeing Sub-Committee).

2. Community Health HUB - Pilot Program Overview

Reps from SGC and SBCPs, provided the following overview of the pilot 'Community Health Promotion Hubs':

- The purpose of the HUB is to promote healthy lifestyle choices and engage those identified at risk of ill health (with one or more of the conditions below) in activities for improved physical and mental health. Conditions include:
 - Anxiety and Depression;
 - Obesity;
 - Diabetes;
 - Hypertension.
- SBCP will work with GPs in the Primary Care Network (PCNs) in Yate & Frampton to identify and invite patient referrals for the HUB;
- The Yate HUB will take place in the YMCA on Station Road, 2 hours per week with no set timeframe limit for participants.
- GPs in PCN include: Frome Valley Medical Centre (Frampton Cotterell), Kennedy Way Surgery and West Walk Surgery (Yate).
- HUB delivery will be led by Sarah Erskine (SBCPs Project Manager), a 'Health and Wellbeing Coach' and 'Wellbeing Facilitator.' These roles are yet to be recruited for; training will be provided for post holders.
- Sessions are informal/informative, with no medical jargon and will be "led by participants" in the hope that peer support will encourage sustainable health choices and help participants feel motivated to make simple lifestyle changes to benefit their health and wellbeing.
- SBCPs advised their project budget includes allocated-for transport costs. It is not offered to all but SBCP will arranged transport if participants identify this need.
- Success of the program will be measured using a pre and post program self-evaluation questionnaire.
- SBCP/SGC were unable to confirm target engagement statistics, or invite numbers; they advised x2 people attend the first HUB session, x5 attended the second;
- 'Dropouts' of the program would be contacted by the Health and Wellbeing Coach (if they had attended one/ some sessions and not returned), to establish reasons for not returning and to encourage re-engagement.

3. Yate Town Council Feedback

- YTC raised concerns that GP Surgeries in Yate's priority neighbourhood areas, had been excluded from the pilot (e.g. Abbotswood and Wellington Road Surgeries);
- Abbotswood is identified by South Gloucestershire Council as an area of social deprivation / priority need but is not prioritised in the HUB pilot;
- People don't live in PCN's they live in communities and Abbotswood community has a high population of older socially isolated people, with health conditions that meet the HUB priorities (and additionally, high statistics of people with COPD, a condition not included in HUB priority health conditions);
- Abbotswood is unable to regularly access local GP services; the parent GP surgery is in Downend (Leap Valley) therefore Abbotswood is regularly without adequate GP provision;
- SBCP/SGC could not confirm whether Abbotswood and Wellington Road were invited to join the PCN and did not engage, or whether SGC failed to invite them to the pilot;
- Long-term issues of ill health cannot be addressed by short-term interventions; economic challenges prevent people from accessing healthier lifestyles. People are not uneducated on what a healthy lifestyle should include; they experience barriers to making healthier choices;
- SBCP has been appointed many times to facilitate health and wellbeing activities in Yate, and SBCP has not provided desired outcomes in previous projects with YTC. Previous SBCP / YTC health projects have not been successful in inspiring healthy eating/lifestyle changes;
- It is essential to have trained/experienced staff delivering services in person in the communities identified, to make services trustworthy, accessible, to improve visibility and to aid community engagement with the HUB service. Working remotely from target communities will not likely ensure success;
- YTC currently provides a wide range of community activities as part of the Yate Ageing Better, Health and Wellbeing initiative;
- YTC health and wellbeing initiatives and services were informed by an independent community consultation into what it meant to "age better" in Yate (YTC commission 2019);
- Yate was the first town in the UK to be recognized by the World Health Organisation (WHO) as a "Dementia Friendly Town";
- SBCP did not approach YTC prior to tender submission, or following tender award for the community HUBS. This was a significantly missed opportunity. YTC has a depth of community health and wellbeing knowledge and YTC is a key provider/funder of many health/wellbeing services, that participants of the HUB may use/benefit from long term;
- SBCP plan to build a directory of local health and wellbeing activities to support participants. YTC advise this is already in place in several other forms/locations. SBCP should have undertaken that research priority to tender-bidding to ensure their service did not duplicate/waste public resource;
- Key themes in ill-health research in Yate include:
 - Lack of community transport/accessible public transport/affordable transport;
 - Social isolation;
 - COPD.
- People with long-term health conditions that are likely eligible for the HUB are likely to experiences barriers to access it, such as transport/lack of personal assistance;
- It is critical the pilot doesn't try to provide something that already exists. SBCP hasn't been successful previously in engaging Yate participants to long-term interventions to support

positive lifestyle changes.

4. Support Offered to SBCP/SGC by Yate Town Council

YTC offered to send over the following information to Sarah Erskine and Rebecca Ahearn for reference:

- Promotional materials of all current YABHW services;
- URBIE is available for hire as a community outreach resource (subject to membership and booking protocols/availability and fees). YTC advised that SGC has ordered an URBIE too;
- 'Resident Information Pack (currently in progress);
- YAB consultation report 2019;
- YTC volunteering opportunities in a range of projects and venues, which could be of interest to participants.

YTC recommended SBCP contact the following groups to support their work:

- Yate Community Bike hub free bike scheme;
- U3a groups, especially groups that do not charge an activity fee (beyond membership fee).

YTC extended an open invite to all YAB services to promote the HUBs and to gain community feedback on HUBs; use of YTC parks and outdoor gyms for health and wellbeing activities, and ongoing support if SBCPs identify need/ways YTC can support them (SBCP to contact YTC).